



**SEN**

**Information Report**

**2020/21**

The SEN Information Report is a requirement under the Children's and Families Act 2014 and will be updated annually by the Academy in order to reflect any changes that have taken place or are planned to take place. It is intended as a response to specific questions identified within the Act and should be read in conjunction with the Academy prospectus and additional information available on the Academy website such as the SEN policy. If you have any further questions or would like to seek clarification with regard to the content of this document then please do not hesitate to contact the Academy.

Telephone: 02476 594952

Email: [c.nutt@kingsbury.thrive.ac](mailto:c.nutt@kingsbury.thrive.ac)

Website: <https://www.kingsbury.thrive.ac/>

**What is important to us:**



Helping you to do your best at school

**Who we are:** Kingsbury Academy



**What we do:**



- Value you as an individual



- Help you develop communication skills



- Help you to experience learning outside the classroom



- Help you have exciting and fun experiences



- Help you learn new skills



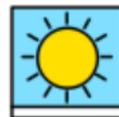
- Develop life skills to help you prepare for adulthood

**Who we offer this service to:**



Children between the ages of 4 – 11

**How and when we do it:**



Monday  
Tuesday  
Wednesday  
Thursday  
Friday

Our school day runs from 8.45 – 3.10

**How to contact us:**



Kingsbury Academy, Kingsbury Road, Coundon, CV6 1PJ



Telephone: 02476 594952



<http://www.kingsbury.thrive.ac>



[enquiry@kingsbury.thrive.ac](mailto:enquiry@kingsbury.thrive.ac)

**The following information is published as required by the Special Educational Needs and Disability Code of Practice 0-25 years (June 2014) and The Special Educational Needs and Disability Regulations 2014**

1.1 What types of SEN does Kingsbury Academy support?

1.1.1 How will Kingsbury Academy identify and assess students and young people with SEN and how do I contact the SENCo?

1.1.2 What are the arrangements for consulting and involving parents and involving them in their child's education?

1.1.3 What are the arrangements for consulting young people and involving them in their education?

1.1.4 What are the practical arrangements for assessing and reviewing progress towards outcomes?

1.1.5 What are the arrangements for supporting students and young people in moving between phases of education and preparing for adulthood?

1.2 What is the approach to teaching students and young people with SEN?

1.2.1 How are adaptations made to the curriculum and the learning environment of students and young people with SEN?

1.2.2 What is the expertise and training of staff to support students and young people with SEN?

1.2.3 How is the effectiveness of provision evaluated?

1.2.4 How are students and young people enabled to engage in activities available to students and young people in school who do not have SEN?

1.2.5 What is the support available for improving emotional and social development, including pastoral support arrangements for listening to the views of students and young people with SEN and measures to prevent bullying?

1.2.6 How does Kingsbury Academy involve other bodies, including health and social care bodies, local authority support services and voluntary sector organisations, in meeting students and young people's SEN and supporting their families?

1.2.7 What are the arrangements for handling complaints from parents of students with SEN about provision made at the school?

## **Section 2. The following further information is published as an additional requirement of The Special Educational Needs and Disability Regulations 2014:**

- 2.1 What is the additional support for learning that is available to students with special educational needs?
- 2.2 How are equipment and facilities secured to support students and young people with special educational needs?
- 2.3 What are the contact details for support services for the parents of students with special educational needs?
- 2.4 Coventry City Council is required to publish a Local Offer – this can be found at: [https://www.coventry.gov.uk/directory/86/send\\_local\\_offer\\_for\\_coventry](https://www.coventry.gov.uk/directory/86/send_local_offer_for_coventry)
- 3.1 Who do I contact for advice and support?
- 3.2 Do you have a Parent Support Group?
- 3.3 Is there a safe haven for my child?

## **Section 4 Additional questions to contribute to Coventry City Council's Local Offer**

- 4.1 What training do staff receive on supporting students with SEND? How is this evaluated / updated?
- 4.2 What support will there be for my child's overall wellbeing?
- 4.3 What type and how many complaints did you receive last year? How were they resolved?

### **General information about the school**

- 4.4 What percentage of the school has SEND needs?
- 4.5 How many students are in each year group?
- 4.6 How many students with statements were in each year group last year?
- 4.7 How accessible is the setting environment?
- 4.8 Can my child's school dinner requirements be accommodated if they have a special diet?
- 4.9 What social / out of school opportunities are there?

### **Communication**

- 4.10 How will the school keep me informed about issues / problems with my child at school?
- 4.11 How will I know what the school's expectations are for my child's progress?
- 4.12 Who should I talk to if I have a concern about my child in school?
- 4.13 How will my child's voice be heard?
- 4.14 What are the opening times?

4.15 What are the facilities like? What do you have? What kind of lessons will I have?

4.16 Are the staff friendly?

4.17 How would we get to school? This would include directions of where it is and what transport arrangements would we need e.g. taxi, bus, etc.

4.18 Is there a uniform and what is it like?

4.19 What do they do about bullying? How is bullying dealt with?

4.20 Could I meet students who go to the school and speak to them about what the school is really like?

4.21 Does it have a good Ofsted?

### **Kingsbury Academy Responses**

**1.1)** Kingsbury Academy is a school for learners aged between 4-11, with a broad range of educational difficulties, from Autistic spectrum, severe learning difficulties and complex needs.

Some learners have additional sensory or behavioural needs where we provide additional adult support.

**1.1.1)** Kingsbury Academy works closely with Coventry City Council in its admission of pupils. Education Health and Care Plan is a condition of entry to the Academy.

#### Coventry Send Support Service

All school admissions for Coventry LA are requested via SEND Coventry (024 7669 4307). Please see Kingsbury Admission Policy for further details.

In addition, the Academy uses its own range of assessments to enable us to make accurate assessments and decisions with regards to each individual. A range of evidence is collected through the usual assessment and monitoring arrangements: if this suggests that a student is not making the expected progress, the teacher will decide whether additional and/or different provision is necessary. If you are concerned you should speak to your child's teacher or a member of the Senior Leadership team.

Prior to transfer to Kingsbury Academy, the Senior Leadership aim to visit pupils their existing school/setting, wherever possible and will gather information about their needs. We use teacher assessment and any outside agency reports that may be available. On transfer to Kingsbury, we carry out our own assessments and baseline each student. Throughout your child's time at Kingsbury Academy their progress in the curriculum will be ongoing and formally tracked three times a year.

For all admission arrangements of if you would like to book a visit to see the Academy, please contact the school office to arrange a mutually convenient time.

**1.1.2)** At Kingsbury Academy we regard it as essential to work in partnership with parents/carers to achieve the best outcomes for their child.

Our main communication tool with parents is the Home-School Communication book. This is written in daily to communicate essential information and share what activities and achievements there has been throughout the day. It is also used by families to share key information from home. Families are always welcome to make an appointment to come into school and meet with staff.

In addition to the Home-School communication book, we use the school website, Twitter account, email and text messaging to provide up-to-date and regular information to parents and carers. Regular coffee mornings and events are held for families to attend as well as the learners individual Annual Review Meetings and Parental Consultation evenings.

We have a designated pastoral lead whose role is to support and signpost parents to the relevant services. We run various parental workshops including: Communication, Internet Safety, Emotional Regulation and Behaviour. Support can requested by emailing [familysupport@kingsbury.thrive.ac](mailto:familysupport@kingsbury.thrive.ac)

Our Academy website <https://www.kingsbury.thrive.ac/> also provides general information about the Academy.

**1.1.3)** At Kingsbury Academy we hold person centred Annual Reviews. Students are involved wherever possible in every stage of their learning. There is a focus on future aspirations to make sure that as far as possible the provision at Kingsbury not only suits them currently but is preparing them for adulthood.

**1.1.4)** At Kingsbury Academy we have assessment systems in place to meet the educational needs of all pupils.

Kingsbury Academy assesses progress against Early Years Foundation Stage, Pre Key Stage Standards - progression steps, Pathways for Life and the National Curriculum.

Kingsbury Academy has a leadership structure which monitors the effectiveness of the delivery of lessons through learning walks and observations.

Information regarding pupil progress is communicated regularly to all stakeholders via: Weekly Team meetings, Whole Staff meetings, Annual Reviews, Curriculum Leader meetings and Pastoral meetings.

**1.1.5)** Kingsbury Academy recognises that transitions can be a challenging for our children and we take steps to ensure that every transition is a smooth and as positive an experience as possible:

In advance of pupils starting Kingsbury Academy, we encourage families to come and visit and where appropriate spend time in the class group they will be joining.

Internal and Year 7 transition: At the start of the Summer term, we start preparing pupils for transition to their next class/school. Pupil information and pupil well-being passports will be passed on to the new class teacher in advance and planning meetings will take place with the new teacher.

We arrange transition sessions to enable pupils to meet their new teacher and visit their new classroom environment.

**1.2)** At Kingsbury Academy we have developed a specific curriculum which is progressive and skills based. The content of the curriculum is differentiated in order to meet the needs of individual learners. Further curriculum information can be found on the website.

**1.2.1)** Our class sizes and staffing ratios ensure that we have capacity in the classroom to deliver the curriculum effectively. Class groups range in size from 6 - 14 pupils, children with less complex needs will be in larger groups.

**1.2.2)** Children in Kingsbury Academy will receive support that is specific to their individual needs.

This is provided by the class teacher, teaching assistants in partnership with: Speech and Language Therapists/Occupational Therapists and Sensory support.

All our staff have thorough induction training followed by ongoing continuing professional development opportunities throughout the year.

**1.2.3)** Review of your child's EHCP will take place annually with your child's class teacher and other professionals. Should you or the Academy have any concerns regarding your child's placement at Kingsbury Academy, prior to review, an Emergency Annual Review can be requested.

**1.2.4)** All pupils have SEN and opportunities to engage in additional activities that the Academy provides, which are shared equitably across the classes. This is monitored through by the Senior Leadership team and subject scrutiny.

**1.2.5)** Each class has a minimum of 1 PHSE/PSED lesson weekly which focuses on improving emotional and social development and listening to the views of students. As part of their curriculum, pupils learn about 'bullying and positive relationships' and any pupil ideas for prevention of bullying are put forward to the student council.

**1.2.6)** Kingsbury works in close partnership with the following external agencies:

Speech and Language Therapists

Occupational Therapists

Coventry School Nursing Team

Educational Psychologists

RISE (Coventry)

Input from these professionals enables the Academy to identify and address individuals' current and changing needs.

**1.2.7)** Kingsbury Academy has a three stage process for dealing with complaints. Further details of each stage together with roles and responsibilities of staff involved can be found within the complaints policy on the Academy website.

The three stages are:

Stage 1 – complaint heard by a member of staff (informal)

Stage 2 – complaint heard by the Head Teacher (complaint which is put in writing)

Stage 3 – complaint heard by the Governing Body (complaint appeal panel)

Kingsbury Academy aims to resolve a complaint at the earliest possible opportunity, via informal resolution, by way of a discussion with the appropriate member of staff.

**2.1)** The Academy has specified support according to pupil need and staff training including: Positive Behaviour Support, Picture Exchange Communication System, Makaton, Intensive Interaction, Objects of reference, 1:1 and small group intervention

**2.2)** The Academy receives high needs funding for all pupils. This is used to support us in securing specialist equipment and facilities to meet the needs of all learners. Additionally, individual pupils may receive Exceptional Special Needs funding and this again is used to secure personalised equipment and/or specialist support.

**2.3)** Outlined below are some of the useful sites and contact details; The SEND Code of Practice 0-25 years June 2014 lists the following: Contact a Family: [www.cafamily.org.uk](http://www.cafamily.org.uk) National Network or Parent Carer Forums: [www.nnpfc.org.uk](http://www.nnpfc.org.uk) Students' Education Advisory Service: (CEAS) [www.gov.uk/studentsseducation-advosiry-service](http://www.gov.uk/studentsseducation-advosiry-service) Family Information Service [www.daycaretrust.org.uk/nafis](http://www.daycaretrust.org.uk/nafis) National Parent Partnership Network <http://tinyurl.com/IASS-guidance> Patient Advice and Liaison Service: <http://tinyurl.com/PALservice> Autism Education Trust [www.autismeducationtrust.org.uk](http://www.autismeducationtrust.org.uk) Bullying Guidance <http://tinyurl.com/DfE-Bullying-Guidance> Communication Trust [www.thecommunicationtrust.org.uk](http://www.thecommunicationtrust.org.uk) Dyslexia SpLD Trust [www.thedyslexia-spldtrust.org.uk](http://www.thedyslexia-spldtrust.org.uk) I CAN (Students' communication charity) <http://www.ican.org.uk> MindEd [www.minded.org.uk](http://www.minded.org.uk) National Sensory Impairment Partnership [www.natsip.prg.uk](http://www.natsip.prg.uk) Specifically for post 16 Disabled Students Allowance (DSA) <http://tinyurl.com/SFE-DSA>

**2.4)** The requirement for Coventry City Council providing information falls under the Students and Families Act 2014, the SEND Code of Practice 0-25 June 2014 and the SEND Regulations 2014. The Local Offer includes information about provision expected to be available across education, health and social care for students who have SEN or are disabled, including those who do not have Education, Health and Care Plans:

[https://www.coventry.gov.uk/directory/86/send\\_local\\_offer\\_for\\_coventry](https://www.coventry.gov.uk/directory/86/send_local_offer_for_coventry)

**3.1)** Kingsbury Academy has a Pastoral lead to support families and signpost parents to appropriate advice and support where necessary.

**3.2)** Kingsbury Academy has does not currently have a Parent Support group.

**3.3)** Kingsbury Academy aims to provide a safe haven for pupils at all times. Pupils are encouraged to share any difficulties they may be having with their teacher so that personalised solutions may be created.

**4.1)** The Academy has a robust training and continuing professional development programme (CPD) for all staff to enable them to support pupils. This includes: staff induction, weekly inset sessions (compulsory for all teachers and teaching assistants), 5 whole staff inset sessions and extensive external CPD opportunities. Inset sessions and CPD are fully evaluated and updated annually.

**4.2)** All students have access to a Teacher/ Teaching Assistant. A key aspect of these roles is to ensure the wellbeing of students at all times. Any concerns should be raised with parents through the Home-School communication book, an informal meeting/telephone call or Annual Review Meetings.

**4.3)** Kingsbury Academy has had no formal complaints through the complaint procedure in the last academic year.

**4.4)** All students at Kingsbury Academy have a Statement of Special Educational Needs or an Education, Health and Care Plan.

**4.5)** This varies across the Academy, and we have no set intake for individual year groups. We are currently commissioned for 84 students and have 84 students on roll.

**4.6)** From April 2018, all students at Kingsbury Academy will have transferred from a Statement of Special Educational Need to an Education, Health and Care Plan.

**4.7)** Our setting is not accessible for pupils with physical disabilities.

**4.8)** We can accommodate most student's dietary requirements as long as we are made aware of this so we can plan on a daily basis. However, in some instances we request that snack and meals are provided from home.

**4.9)** Kingsbury Academy does not currently provide enrichment activities on a regular basis. Intervention activities are planned as required e.g. Lego therapy and Music therapy. Additionally, the school plans an annual residential for up to 10 pupils from KS2. For all enrichment activities appropriate staffing is provided with relevant training to ensure the wellbeing of all children.

**4.10)** All issues or problems will be raised with you as soon as we have a concern. Teachers will use the Home School Diary or a telephone call in the first instance to share information.

**4.11)** In your child's Review meeting, we will be checking on progress towards EHCP outcomes.

**4.12)** Initially if there is a concern please contact your child's teacher.

**4.13)** The views of the pupils and their feelings about Kingsbury Academy are very important to us. Kingsbury Academy Student council consists of pupils from across the academy and meetings are held every half term giving the pupil's regular opportunities to express their likes, dislikes and opinions about how we can improve Kingsbury Academy life. All minutes from meetings are given to the Senior Leadership Team who feedback to the Academy directors.

Students are involved wherever possible in every stage of their learning and are central in decision making. There is a focus on future aspirations to make sure that, as far as possible, the provision at Kingsbury Academy not only suits them but is preparing them for adulthood.

**4.14)** Kingsbury Academy starts at 8.45 am and finishes at 3.10 pm.

**4.15)** Kingsbury Academy is a small campus with beautiful outside grounds with allotments, trim trail and forest school areas. Kingsbury has a multipurpose hall for PE/Dance/Assemblies and we also have a sensory room. There are interactive whiteboards in every classroom as well as access to specialist technological equipment such as iPads and Chromebooks.

**4.16)** Staff are carefully recruited and we pride ourselves on being very friendly and welcoming.

**4.17)** All students within the Academy arrive in minibuses/taxi or are brought in by parents/carers.

**4.18)** Kingsbury Academy has a relaxed dress code policy. However, should you wish you purchase uniform Kingsbury Academy branded sweatshirts and polo shirts can be ordered directly through the following website; <https://coventryschoolwear.com/product-category/primary-schools/kingsbury/>

**4.19)** Bullying is treated extremely seriously and is dealt with by your child's class Teacher. If the issue is not resolved it will be directed to the Head Teacher. Please see our Bullying Policy for more information.

**4.20)** Kingsbury Academy always enjoys meeting students who would like to come to the Academy and their families. The best way to arrange a visit is to contact the school office on 02476 594952

**4.21)** Kingsbury Academy Ofsted report can be found on our website.